

Whittington Parish Council

DRAFT Minutes Parish Council Meeting Monday 21st November 2022

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 gillianhodgson6@gmail.com

Agenda & Full Minutes of meetings available on the noticeboard, by request from the Clerk and Lancaster City Council <https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sched=doc&cat=13179&path=13175,13177>

Audit details by request and Lancaster City Council

<https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sched=doc&cat=13177>

Present at the meeting: Cllrs Colin Hall, Iain Sutherland, Louise Morgan, City Cllr Ross Hunter and the Clerk, Gillian Newton. One member of the public attended the public meeting and remained during the PC meeting.

1613 Apologies for absence were received from Cllr Fell.

1614 Minutes of the Parish Council meeting held on Monday 18th July 2022 were read and agreed by Cllrs as a true record and signed by Cllr Hall.

1615 Clerk's report – Clerks and Councils Direct newsletter Issues 143 and 144 available. Japanese Knotweed problem by River Lune advice sought. Defibrillator training to be confirmed. Melling Parish Council noted local bridleways/footpaths had been recently cleared and repaired; informed work undertaken by Parish Councillors and volunteer villagers and funded by Parish Council.

1616 PACT. No crimes reported during June, August or September. 1 crime reported in July – anti-social behaviour on or near Docker Lane, Docker.

Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley Rural Areas. <https://doitonline.lancashire.police.uk/ContactAnOfficer/Create?collarNumber=3511&firstName=James&lastName=Hodgson> The link to local crime figures available at <https://www.police.uk/pu/your-area/lancashire-constabulary/upper-lune-valley/?tab=CrimeMap> Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus stop at village hall is **surprises:splashes:printers**

1617 Finance

- a) S137 donation to be arranged for Cancer Research sponsored walk £250 agreed by Cllrs at a previous meeting
 - b) Increase in Clerk's wages APCM minute 1594, Standing Order change signed by Cllr Morgan
 - c) Standing Order 6th October £333.54 Clerk's wages
 - d) CHEQUE 646 £16.46 Gillian Newton wage increase for October agreed by Cllrs
 - e) CHEQUE 647 £87.50 HMRevenue&Customs475PL002144191807 PAYE for November payment agreed by Cllrs
 - f) CHEQUE 648 £37.11 Colin Hall work on footpath agreed by Cllrs
 - g) cheque 649 £100.00 HMRC penalty assessment for not filing return for June 2022 **agreed and signed 15th September 2022.**
 - h) Standing order 6th January £333.54 Clerk's wages
 - i) CHEQUE 650 £16.46 Gillian Newton wage increase for January agreed by Cllrs
 - j) S137 CHEQUE 651 £200.00 Claire Heuchan for Arkholme Baby and Toddler Group, agreed by Cllrs at a previous meeting.
- Additional cheques not on the agenda**
- k) CHEQUE 652 £300.00 HMRC penalty assessment for not filing returns in time for July, August and September agreed by Cllrs.
 - l) CHEQUE 653 £273.53 HMRC interest accrued from penalty assessments agreed by Cllrs
 - m) CHEQUE 654 £87.40 HMRC PAYE for January deadline agreed by Cllrs
 - n) CHEQUE 655 £51.20 MJ Fell for gravel etc to repair Lune Valley Ramble agreed by Cllrs

- o) CHEQUE 656 £92.33 Colin Hall for service and fuel for strimmer agreed by Cllrs
- p) CHQUE 657 £150.26 Colin Hall for paint for railings agreed by Cllrs
- q) CHQUE 658 £60.00 Colin Hall for purchase and erection of Christmas Tree agreed by Cllrs
- r) CHEQUE 659 £50.00 Colin Hall for voucher for reimbursement of use of electricity for Christmas Tree lights agreed by Cllrs.

A meeting has been held between the internal auditor and the Clerk and Parish Councillors with regard to the minutes 1617 g), k) and l) with regard to paying HMRC PAYE by BACS in future in order not to miss deadlines.

All cheques signed by Cllrs Hall, Sutherland and Morgan.

Current account sheet 331 14/10/22 £11,302.48

Bonus Saver Account sheet 88 14/10/22 £144.05

1618 Planning

21/00636/FUL Erection of a dwelling (C3) with associated hardstanding and landscaping for Mr&Mrs R & J Skelton, Dene Cottage, Main Street, Whittington, LA6 2NY Amendments to plans received 19/04/2022 **Application permitted**

22/00856/FUL Erection of a single storey rear extension for Mr G Bennion, 2 Croft View, Main Street, Whittington, LA6 2NY **Application permitted**

22/00882/FUL Demolition of existing porch and car port, erection of a two storey side extension, erection of a single storey rear extension, erection of a single storey detached garage, installation of a package treatment plant, re-grading of land and alterations to existing access for Mr and Mrs P Haslam, Sellet Mill Cottage, Mill Lane, Whittington, LA6 2DG **Awaiting decision**

22/00946/FUL and 22/00947/LB Change of use and conversion of attached shippon to facilitate the extension of holiday accommodation (C3), erection of a single storey extension to the north barn elevation, installation of air source heat pumps, installation of a roof to the shippon, repairs to roof of barn including replacement of ridge beams, installation internal floors and first floor structure, installation of wall linings, insulation, new windows/doors and rooflights and installation of flues. Listed building application for the installation of new windows/doors and rooflights, new openings throughout, works to partition walls, erection of a single storey extension to the north barn elevation, change of use of land to form domestic gardens and parking area for Mrs Louise Collinson, Low Hall Barn, Burrow Mill lane, Whittington, LA6 2GW. **Application permitted.**

22/01251/FUL Erection of a rear storey extension for Mrs Julie Graham-Clegg, Swallow Barn, Kirkby Lonsdale Road, Newton, LA6 2NZ **Awaiting decision**

22/01323/FUL Conversion of existing outbuilding into bathroom, creation of new vehicle access and associated landscaping for Mr Jonathan Earl, 2 Church Hill, Church Street, Whittington, LA6 2NS **Amendments 02/11/2022 Awaiting decision**

22/01341/AD and 22/01342/AD Agricultural determination for the construction of a track and the resurfacing of an existing yard for Mr Ian Close, Docker Hall, Keerside, Arkholme, LA6 1AP **Awaiting decision**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

1619 Correspondence

LALC/NALC 78th Annual General Meeting 12th November at County Hall Preston; **Lancaster City Council** Cllr Hunter reported on the change in voting rules at the next election, voters will need to produce identification; The council tax will be increasing by 5% at the next budget; Eden North currently awaiting confirmation of funding by central Government; EU Regional funding grant available for rural areas eg: for community projects such as reducing flooding risk, environmental projects such as solar panels on community buildings. **Lancashire County Council** Consumer Alerts for August and September circulated electronically and published on the noticeboard; Warm and Welcoming publicly accessible places eg: coffee mornings in the village hall; Speed Indicator Devices SpID's Policy and Procedures October 2022 circulated electronically. Traffic issues <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/> Potholes on B6254 between Whittington and Kirkby Lonsdale reported W678231, some have been temporarily filled, other's awaiting attention; Reported 22/11/22 W731116. City Cllr Hunter noted the ward's County Cllr Matthew

Maxwell-Scott, has a particular interest in the County's state of the highways, possible future invitation to a meeting to discuss local issues. Cllr Sutherland reported road closure at Low Biggins from 18th November to 21st November, then traffic light operating from 26th November to 2nd December. Cllr Sutherland reported blocked drains and leaves requiring clearing, particularly on Church Street. Electronic communication update. Contact 3 villages Email wagtailnews@gmail.com Subscribe to WhittingtonNews online blog, send contact details to whittingtonparish@gmail.com

Business introduced by Cllrs: Retirement of Cllr Close, after 40 years service confirmed, Casual Vacancy Notices displayed, Cllrs to discuss a retirement gift. Cllr Hall reported Japanese Knotweed is growing up Church Street towards Hutton Roof, Cllr Hall to ask advice and initiate action. Cllr Morgan apologised for her absence at the next meeting.

Date of next meeting **Monday 16th January 2023** in Whittington Village Hall at **7.00pm**

Preceded by an open public meeting at 6.45pm

Dates of meetings for 2023 - 3rd Mondays of alternate months

Mondays 20th March, 22nd May, 17th July, 18th September and 20th November.

Cheques this month

646	£16.46 Gillian Newton wage increase for October
647	£87.50 HMRevenue&Customs475PL002144191807 PAYE for November payment
648	£37.11 Colin Hall work on footpath
649	£100.00 HMRC penalty assessment for not filing return for June 2022 agreed & signed 15th September
650	£16.46 Gillian Newton wage increase for January
651	£200.00 S137 donation Claire Heuchan for Arkholme baby and Toddler Group
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658	£60.00 Colin Hall for purchase and erection of Christmas Tree
659	£50.00 Colin Hall for voucher for reimbursement of use of electricity for Christmas Tree lights

S137 donations to local charitable groups

Please make your requests for a donation

Before close of day on

Wednesday **11th** January 2023